



PROJECT MANAGEMENT COURSE CURRICULUM

Turn your project management department into a profit center

DAY 3 SUBJECT/CLASS TITLE

11:00*	Session 1	Intros & Goals from a 30,000 ft. View <i>Project Management - A Balancing Act</i> <i>Estimating for Profit</i> <i>The Important of Scope & Specs</i>
1:00	Session 2	The Daily Grind <i>Scheduling - The Big Challenge</i> <i>The Installation Process - Can't Miss a Step</i> <i>Company Comfort Zones - Do What You're Good At</i>
3:00		Adjournment

DAY4 SUBJECT/CLASS TITLE

11:00	Session 3	The Winning Game Plan <i>Project Specific Scenarios</i> <i>Construction Techniques</i> <i>Communication Critical</i> <i>Sales & Field Interaction</i>
1:00	Session 4	Working Well in the Deep End <i>Customers During Installation</i> <i>Installers and Trades - We Speak the Same Language</i> <i>Jobsite Etiquette - Play Nice</i> <i>Finishing Strong - Zero Punch</i> <i>After the Job is Complete</i> <i>The Perfect PM</i>
3:00		Adjournment

*Note: This curriculum is in Eastern Time